

STAY SAFE WITH SOCIETY

HOUSEKEEPING ON THE THE JOBSITE

You know how important good housekeeping is in preventing accidents and losses. You also know that poor housekeeping can lead to many kinds of losses, such as:

- Damage to materials, structure, and equipment
- Loss of productive work time needed to work around debris and disorganized storage of materials
- Fires
- Injuries due to nails in boards, sharp metal edges, twisted ankles, slips/trips/falls, and particles in the eyes

Good housekeeping is a result of planning in advance to determine who will be responsible for:

- Debris, and how it will be removed
- Materials, and how they will be stored

Everyone must work together to keep equipment and work areas clean and orderly. Here are a few basic guidelines to follow:

- If you're not using an item, store it in its proper place.
- When a mess is made, clean it up immediately.
- Make sure that normal access routes and walkways are kept free and clear.
- Be aware of common trip hazards such as electrical cords, file drawers, boxes, rugs with humps, and mats with untapered edges.
- Adding clutter will encourage others to do the same -- so don't do it.



**EVERYONE MUST
WORK TOGETHER
TO KEEP EQUIPMENT
AND WORK AREAS
CLEAN AND ORDERLY.**

A Small Detail
That Can Make a
Big Difference.

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This information is advisory, and it must not be assumed that it has detected all unsafe acts or conditions. This information is designed to assist you in recognizing potential safe work problems and not to establish compliance with any law, rule or regulation.

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Small details. Big difference.™

